

**School of Computer Science**

**Preliminary UG & PGT Research Ethics Checklist**(Last updated 2015-11-03)

*This form is required for all UG and Taught MSc research projects to determine whether the proposed research requires ethical review. The module convener or project supervisor is responsible for exercising appropriate professional judgement when completing this form.*

**SECTION I. Applicant Details**

|  |  |
| --- | --- |
| 1. Name |  |
| 2. Status | **Undergraduate Student / Postgraduate Taught Student**  [delete as applicable] |
| 3. Email address |  |

**SECTION II. Module Details**

|  |  |
| --- | --- |
| 4. Module name/number or MA/MSc/MPhil course and department |  |
| 5. Supervisor’s name |  |
| 6. Supervisor’s email address |  |

**SECTION III. Project Details**

|  |  |
| --- | --- |
| Project title |  |
| Proposed start date |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Please answer each question by ticking the appropriate box:** | | **Yes** | **No** |
| 1. | Does the study involve human participants? |  |  |
| 2. | Does the study involve personal data, and/or include the processing of data in the public domain in such a way as to invade the privacy of the individuals concerned? (see [www.cs.nott.ac.uk/ethics](http://www.cs.nott.ac.uk/ethics) for guidance on what constitutes personal data.) |  |  |
| 3. | Does the study involve the use of biological materials? |  |  |
| I confirm that the information provided is an accurate description of the proposed project and I understand that if any elements of the project should change, I will need to submit a revised form.  Signature of Applicant: …………………………………………………………………………………………. | | | |

**SECTION IV. For completion by the Supervisor**

* The answer to all questions in Section III is **NO** and no further ethics approval is required □

OR

* The answer to at least one question in Section III is **YES** and a **UG & PGT** **Research Ethics** □ **Checklist** (available from [www.cs.nott.ac.uk/ethics](http://www.cs.nott.ac.uk/ethics)) must be submitted to [cs-ethicsadmin@cs.nott.ac.uk](mailto:cs-ethicsadmin@cs.nott.ac.uk)

Signed: …………………………………………………………………………………………………… [Supervisor]

Name: ……………………………………………………………………….. Date: ………………………………

The **supervisor** should email the completed form to [cs-ethicsadmin@cs.nott.ac.uk](mailto:cs-ethicsadmin@cs.nott.ac.uk).